

FINAL

BOARD OF SELECTMEN'S MEETING

January 10, 2011

7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Athos Rassias, Selectman; Judy Doherty, Selectman and Julia Griffin, Town Manager.

1. PUBLIC COMMENT.

Chairman Walsh asked for Public Comment. There were no comments from the public but Chairman Walsh noted that the viewing audience has requested that the Board members speak directly into the microphones. He also noted that there is now an additional camera in the Boardroom which will enhance the viewing of the meeting.

2. RECOMMENDATION TO APPROVE ACCEPTANCE OF \$25,575 IN HAZARD MITIGATION GRANT FUNDS FOR REIMBURSEMENT OF COST OVERRUNS ASSOCIATED WITH THE RUDDSBORO ROAD RETAINING WALL HAZARD MITIGATION PROJECT AND TO AUTHORIZE THE TOWN MANAGER TO EXECUTE ALL RELATED DOCUMENTS.

Ms. Griffin reported Don Ware is the Town's grant manager for projects like this and happened to mention to Paul Hatch (Homeland Security Emergency Management) that there was an overrun of costs for the Ruddsboro Road Retaining Wall Hazard Mitigation Project. The Town tapped into the Bridge Reserve to pay for the overrun and the State was able to free up some money to replenish the reserve so that the Town can focus on using funds for the next project which would be the River Road Bridge. Ms. Griffin noted that Paul Hatch was present to speak to this and he advised her that the actual amount of the reimbursement is \$25,379.

Ms. Doherty asked if there was a downside to accepting the money or an obligation on the part of the Town. Ms. Griffin noted that it does subject the Town to an audit but the Town is already subject to one because of the funding already received. Ms. Doherty confirmed that this is exactly what the money is meant for and there are no strings attached. Chairman Walsh noted that these funds have been a great help with other projects throughout the Town.

Vice Chairman Connolly MOVED to accept \$25,379 in Hazard Mitigation Grant Funds from the State of New Hampshire. Selectman Doherty SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT \$25,379 IN HAZARD MITIGATION GRANT FUNDS FROM THE STATE OF NEW HAMPSHIRE.

**3. CONSERVATION COMMISSION REQUEST TO CLARIFY
ORDINANCE #4 RELATED TO MINIMAL MAINTENANCE ON CLASS
VI ROADS.**

Vice Chairman Connolly invited Doug McIlroy to speak to this item.

Doug McIlroy, Conservation Commission and Trails Committee Chairman, stated that with existing policies in Town, the Commission is subject to Ordinance #4 as it relates to improvements to Class VI roads. To simply clear a tree that has fallen, the Commission is required to get clearance from everyone on the road, send notice to the Director of Public Works (Peter Kulbacki) and in some cases a hearing by the Select Board. He noted that he has broken this Ordinance in the past. There is a paragraph (4C) regarding relaxation of the ordinance for trail maintenance activities.

Vice Chairman Connolly noted that perhaps all of the changes requested should be included in the motion to change the Ordinance. Mr. McIlroy did not believe that the Ordinance needed to be changed but under the paragraph regarding relaxation of the Ordinance, perhaps they can specify the activities that they are hoping to address.

Ms. Griffin read the specific activities that are being requested for relaxation of the ordinance:

- Removing windfalls and brush from the traveled way
- Pruning overhanging branches
- Removing hazardous “widow-makers” from the right of way
- Removing invasive plant species from the right of way
- Removing sediment from waterbars and short drainage-ditch segments
- Minor filling of new erosion channels in the traveled way (resulting from unusual storm events or clogging of drainage).
- Placing stepping stones at water crossings
- Restoring puncheons and bog bridges (none exist today)

Vice Chairman Connolly read paragraph 4C of Ordinance #4: *The Public Works Director may relax these requirements with the written consent of the Board of Selectmen when, in the Public Works Director’s judgment, it is appropriate to carry out the purpose of this Ordinance. Any such relaxation shall be in writing together with the reasons therefore.* Vice Chairman Connolly stated that the motion should include the list of rationale.

Selectman Rassias noted that he attended the Conservation Commission meeting in which the revisions were discussed. He felt the motivation was appropriate as long as it is only a relaxation of the Ordinance as described and not a changing of the intent or spirit.

Vice Chairman Connolly stated that Peter Kulbacki had some misgivings that perhaps if there were alterations to drainage, this could create some kind of uproar. She felt that there should be the specific list of the items being discussed should there be some pitfalls. Ms. Griffin stated that Peter Kulbacki stated that Mr. McIlroy’s proposal is a good solution for actions that are likely

happening anyway without any issues. Anything that changes drainage or makes the road more passable should still go through the formal process. Ms. Griffin noted that Peter Kulbacki would ask for any alterations to go through him to determine if it needs to go through the formal process.

Selectman Doherty asked if it is being suggested that in each case Peter Kulbacki is notified. Mr. McIlroy confirmed that this was the case and Peter Kulbacki would be notified every time. Selectman Doherty asked how often these issues come up. Mr. McIlroy stated that it is once a year in some areas but often it is associated with the weather and mess after a storm. Selectman Doherty stated that if Peter Kulbacki was comfortable with this, it appears reasonable and this would support the timeliness for the Conservation Commission.

Selectman Doherty asked if Peter Kulbacki would need to maintain a log in the event of a future event should someone call about this. Ms. Griffin stated that Public Works would maintain a log.

Mr. McIlroy asked that the Conservation Commission add an extra requirement to have the Trails Committee speak to the immediate abutters. This would not include abutters that are a mile down the road from an event. They would ask abutters if they wish to be notified when work is being done on the trail. If residents say that they do want notification, the Trails Committee will make sure that notification is made.

Chairman Walsh went into a little bit of the history and the creation of Ordinance #4. He stated that in 1996, the Conservation Commission began improving Cory Road with no conversation with the people who owned the land underneath it in a way that could have made that road become a Class V road open to travel. He noted that there is a history here that is very important.

Chairman Walsh read a letter that was submitted by Helen Lacoss who has a long history with Class VI Roads:

Dear Julia and Members of the Board,

Class VI Roads have been part of my life: living in a house next to Chandler Road, holding title to three parcels that have access from Class VI roads, reading about Roads in 100 years of Town Reports and writing about them.

The new interpretation of Ordinance #4 changes it into what can be titled Trail Maintenance on Class VI Roads. To date applications for private construction have been signed by Landowners. (At the hearing on the Wolfeboro Road, easterly of Three Mile, the application had been signed by the person working from the AT Organization on the Green in Lyme as an agent of the owner, the AT or the USA). Who will sign the application when Ordinance #4 may be revised?

The Landowners and the Town have discussed how much Maintenance can be done on these roads, never reaching any agreement. The Conservation Commission Is asking that it be

Board of Selectmen
January 10, 2011

permitted to remove trees, brush, branches and plants from the travelled way, (twelve feet allowed by the Ordinance).

What is now overgrown will be opened to tempt drivers of four wheel drive vehicles to try driving on these roads again. The Landowners consider this to be too much Maintenance. They do not want drivers trying to pass from one Class V road to another Class V road but getting their vehicles stuck in the mud on Class VI roads because of the water.

Water stands in these roads. There are not now and never were drainage ditches here because these roads were never maintained. In fact, Ruddsboro Road was so muddy for five days in the first week of April, 1950 that the School Bus went to the area of the Hewes Bridge, stopped, turned around and returned to Etna. TRA money came from the State about that time, helping the Town to gravel our roads. How will anyone get rid of the water in these roads today?

Please notify abutting Landowners of any consideration of changes or actions that may be taken on Class VI roads. These paragraphs represent my opinion. Some other Landowners will agree with me.

Helen Lacoss

Chairman Walsh wanted to discuss the noticing of abutters or people who own the land. Part of Ordinance #4 is about there being a view into what was happening to ensure that the Town didn't improve roads to their detriment and the landowners are an important part of that. He would like to see a registry of landowners that wish to be notified as part of Ordinance #4 and not just part of the Trails Committee's informal policy. He doesn't want to be bureaucratic or unreasonable but he wants to be sensitive to the landowners and not create additional problems.

Ms. Griffin noted that they aren't talking about amending the Ordinance and the Board could direct a letter to Peter Kulbacki that grants the ability for Peter to grant permission for the work that is being specified and the notification of the immediate abutting landowners for minor maintenance.

Selectman Christie asked if it is difficult to notify the landowners. Mr. McIlroy stated that there are some landowners that are not just out of town, they are never here. Notifying Peter Kulbacki would be easy but contacting the owners is more problematic.

Selectman Doherty asked whether notification is meant to simply notify residents that work is being done or whether it is allowing them to question what is being done. She is concerned about the timing in reaching residents that are difficult to reach.

Ms. Griffin stated that it would allow for residents to question what is being done but part of the issue is that the Trails Committee wants to get right out and do maintenance; if it takes three weeks to notify the resident or find out if there are any concerns, it holds up the process.

Chairman Walsh suggested sending a letter to all abutters once asking whether they wish to have advanced notice for maintenance or not. The letter needs to be written in a way that if they do not respond, they will not be notified in the future.

Ms. Griffin asked if it was the wishes of the Board to send out a blanket letter to all abutters outlining the question about notice for Class VI basic maintenance and whether they wish to be notified of any maintenance being done. These things pop up periodically and they need to address them. Chairman Walsh wanted to have this done once in a blanket letter.

Selectman Christie asked about land ownership changes. Chairman Walsh felt that there would be notices of landowner changes at Town Hall. Ms. Griffin stated that this would be an area where people would fall through the cracks. Selectman Doherty also wanted to make sure that for the people who wish to be notified, the Town needs to have the process down to provide that notification.

Chairman Walsh felt that anything that is done is meant to make things simpler. Selectman Christie asked about current practice to notify abutters. Doug McIlroy stated that for single trees that have fallen, they have done the work without notification but for larger trees, they follow the entire process regarding notification and Ordinance #4.

Chairman Walsh stated that the goal is to find a level where things are being sufficiently done and that notice is reasonable and make sure that the Commission doesn't make improvements that end up changing a Class VI road to a Class V road by mistake.

Chairman Walsh felt comfortable asking residents if they wanted to have notice for the general maintenance being discussed. If people do not respond, they can rely on Peter Kulbacki's judgment but he was not comfortable leaving the landowners out of the loop.

Ms. Griffin confirmed that the Board would like a letter to all abutters of Class VI roads in Hanover alerting them to the approach the Town wishes to take regarding notification for minor maintenance. She will also prepare a letter from the Board to the Public Works Director allowing for him to use his discretion to allow for the improvements listed as long as there is no change in drainage.

Selectman Doherty noted that they need to determine the best way to deal with property land ownership changes such as notice once a year or once every two years so that there is some way to catch people that move in or move out.

Selectman Christie stated that the Ordinance currently requires notification. He is asking if they are modifying that Ordinance. Ms. Griffin stated that this is not a change of the Ordinance but a clarification of paragraph 4C. Selectman Christie wanted to make sure that the letter indicates that this is a clarification and not a change.

Selectman Rassias **MOVED** that the Board direct the Public Works Director under Ordinance #4, Paragraph 4C to relax the requirements after having set up the notification of landowners as described. The following criteria being added to Paragraph 4C:

- Removing windfalls and brush from the traveled way
- Pruning overhanging branches
- Removing hazardous “widow-makers” from the right of way
- Removing invasive plant species from the right of way
- Removing sediment from waterbars and short drainage-ditch segments
- Minor filling of new erosion channels in the traveled way (resulting from unusual storm events or clogging of drainage).
- Placing stepping stones at water crossings
- Restoring puncheons and bog bridges

Selectman Doherty **SECONDED** the motion.

THE BOARD VOTED UNANIMOUSLY TO DIRECT THE PUBLIC WORKS DIRECTOR UNDER ORDINANCE #4, PARAGRAPH 4C TO RELAX THE REQUIREMENTS AFTER HAVING SET UP THE NOTIFICATION OF THE LANDOWNERS AS DESCRIBED WITH THE CRITERIA LISTED ABOVE.

Selectman Christie would like to see the notification to the abutters. Ms. Griffin will forward this to the Board. Selectman Christie wanted to also clarify how often the letter is sent for land ownership if they have given up their right for notification.

The Board thanked Doug McIlroy for his presentation and for all of the work that he does.

4. RECOMMENDATION TO AUTHORIZE THE TOWN MANAGER TO EXECUTE A LEASE PURCHASE AGREEMENT FOR THE WATER RECLAMATION FACILITY HAULING TRAILER.

Ms. Griffin reported that this transaction was very straightforward and this trailer will be used to haul the Wastewater sludge to the Lebanon landfill to be used as organic cover. The purchase amount is \$51,383 with a \$10,000 down payment. The remaining \$41,383 will be financed and this is covered in the budget because of the savings that will be realized by not having to haul the sludge to Unity, Maine on a weekly basis.

Chairman Walsh asked for consensus from the Board to Authorize the Town Manager to Execute a Lease Purchase Agreement for the Water Reclamation Facility Hauling Trailer.

THE BOARD UNANIMOUSLY AUTHORIZED THE TOWN MANAGER TO EXECUTE A LEASE PURCHASE AGREEMENT FOR THE WATER RECLAMATION FACILITY HAULING TRAILER.

5. DISCUSSION OF DRAFT NO SMOKING ORDINANCE ON PUBLIC PROPERTY IN DOWNTOWN HANOVER.

Ms. Griffin stated that this stems from a discussion that she and Chairman Walsh had with Dr. Butterly who challenged the Town to consider implementing something in Hanover that would eliminate smoking in public places. She noted that Dartmouth College has looked at this and has a working group that continues to debate the issue but they are not ready to institute this. The Hanover and Lebanon Co-Ops have achieved smoke-free properties.

Ms. Griffin stated that she spoke with Walter Mitchell as to whether the Town has the authority to prohibit smoking on public property outdoors. Attorney Mitchell indicated that they do but only on property that the Town owns outright. Ms. Griffin noted that Peter Kulbacki and Jonathan Edwards have mapped out areas that the Town controls in the Downtown area: the plazas around Town Hall and the sidewalks between Town Hall, sidewalks around the Howe Library, and the Parking Facility. The Town does have the authority to adopt an Ordinance without taking it to Town Meeting. The Board could also consider an Ordinance that would ban smoking on all Town property and not just in the downtown area. DHMC is challenging the Town to take this as far as they can and she will have a follow-up meeting on this. The goal is to promote public health by eliminating smoking in the outdoor areas. Ms. Griffin wanted to get the Board's feeling.

Chairman Walsh stated that part of the Oath that the Board of Selectmen take when they are elected is to take on safety, health and general welfare. This is one of the first of the Board's charges and the first time they are actually dealing with it.

Selectman Christie would like to make this as broad as possible but he would not like to see a huge amount of signage throughout the Town. Ms. Griffin noted that the Police Chief is concerned about how unpopular it is going to make the officers enforcing this Ordinance. Ms. Griffin stated that they could place a sign at the entrance to each facility that states "No Smoking on this Public Property."

Selectman Doherty asked about the sidewalks outside the Town Hall. Ms. Griffin stated that people could smoke in those areas. It would be riskier from a legal standpoint to ban smoking in areas where the Town only has a right-of-way.

Ms. Griffin stated that this is similar to the skateboarding issue but that is a transportation issue which is separate. Ms. Griffin stated that they could try to ban people from the sidewalks and surrounding areas not subject to a right-of-way. Selectman Doherty stated that over time, it could become a way of being and campuses that have done this eventually become non-smoking because it eventually becomes the norm. She would not like to see the Town take on sidewalks or areas that the Town could not legally uphold.

Selectman Doherty felt that there should be conversations with the Chamber of Commerce and Downtown businesses because they may be impacted; often it is the employees that will be

affected but it would be important to get their buy-in and support. Ms. Griffin stated that she doesn't feel that there will be support from the businesses.

Selectman Christie stated that if the Town provided a space where smokers could go, it might be more acceptable. Selectman Rassias stated that the DHMC experience is different and there used to be an outside area where people could go and then it was prohibited at DHMC. There are still reports of illicit smoking but it appears that the initiative worked really well. DHMC is very different from the Town of Hanover and he would love to see the Town come up with something but he is concerned about the impact.

Selectman Doherty would like to see it go forward in some way but recognized that it would be tricky for enforcement.

Chairman Walsh stated that they could identify where smoking is allowed in some reasonable proximity. Instead of a map of every place that you can't smoke, identify areas where they can smoke. This would change the conversation a little bit. He is not ready to support the Town stretching to the sidewalks on Main Street but they should have a conversation with the landowners and the easement holders. Until the Board has a chance to look at all of the maps, he has trouble with trying to get a handle on this.

Selectman Rassias does not wish to have a sanctioned smoking area which he feels would be condoning smoking. There are a lot of details that need to be considered so the Board probably can't move too quickly on this. He asked whether other communities have done something on this. Ms. Griffin stated that not much has been done in other communities. She noted that Chief Giaccone found anti-smoking ordinances in the Pacific Northwest that have done this, such as Seattle and Portland, and their control over rights-of-way are different from the State of NH.

Ms. Griffin stated that the challenge is all about enforcement. Selectman Christie wouldn't want to see tickets issued for smoking violations. They could have the conversation with the smokers but did not want the police to have an obligation to track down people who are caught with a cigarette in their hand.

Vice Chairman Connolly noted that all restaurants are smoke free and she would like to remove the smoking areas from around the Town properties to start with and if things work in that area, they can move forward.

Chairman Walsh stated that he felt that they should take this to Town Meeting. Selectman Rassias stated that in addition to public education there are a lot of unintended consequences and he supports going forward.

Ms. Griffin stated that she would like to have this ready by April for the Annual Report. If an officer encounters someone in an area and the offender should ask where they can smoke, we would have an answer for that.

Vice Chairman Connolly does not wish to create a place for smokers. Selectman Rassias would like the intent to be to promote public health.

Selectman Christie asked if there was a problem that they were trying to solve with this. Ms. Griffin stated that Dr. Butterly wants to make it so uncomfortable to smoke in Hanover on public property that it drives people to stop smoking.

Selectman Christie wanted to confirm whether the problem was evident and whether there were people complaining. Ms. Griffin stated that there are complaints about the smokers outside of Town Hall near her office. She noted that she hasn't been complaining about it but others who visit Town Hall have voiced their concern. The problem is the increasing awareness of the impact of second hand smoke on individuals and the desire to make it more and more difficult for smokers to contribute to that problem.

Selectman Doherty has heard complaints about areas near Bolocco, the bus stop and the benches on Main Street; people are offended as they are travelling or doing business. Selectman Christie noted that some of the issues are not the Town's to control. Chairman Walsh stated that DHMC is making a major effort locally and statewide to improve health in the populations and the areas that it serves. He noted that smoking is the biggest risk factor in anything health related and this is part of DHMC's goal to make a difference in this region; they are asking the Town to be a part of the solution. Chairman Walsh stated the question is what is the useful role of the Town and the legal role of the Town.

Ms. Griffin stated that if the Board adopted an Ordinance that banned smoking on all Public Property, no one could complain that their rights to smoke were being denied because they could move to an area where it could not be enforced. Selectman Christie stated that therefore they would not be accomplishing their objective. Ms. Griffin stated that this may end up being a collective effort that might see a change in legislation.

Selectman Christie does not want to see the Board create an enforcement obligation; it's one thing when there are spots that create an issue such as the area near Julia's office and the benches out front but there needs to be selective enforcement to deal with those specific issues. Chairman Walsh stated that there is an intervention issue and a public nuisance issue. Ms. Griffin felt that the police department would feel very comfortable with letting people know where else to go to smoke versus issuing a citation. Ms. Griffin stated that this will become less convenient for smokers and maybe some of them will stop smoking.

6. APPROVAL OF MINUTES:
- December 13, 2010

Vice Chairman Connolly wanted to change one word in the Minutes.

Vice Chairman Connolly MOVED to Approve the Minutes of December 13, 2010, as amended. Selectman Rassias SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF DECEMBER 13, 2010, AS AMENDED.

7. ADMINISTRATIVE REPORTS.

Ms. Griffin reported that she has the first draft of the budget that was reviewed in December. The current budget includes the 2% merit for employees but no COLA. The draft also includes the increases in health & retirement system contributions with a result of a 1.05% tax rate increase. To get a 0% tax rate increase there needs to be a cut of \$82,000 and a 1% COLA would require an additional \$65,000. She will spend the rest of this week coming up with a final set of recommendations for the Board and the Board will see a menu to either further cut the budget or add to it. There will be a menu to include a 0% to 3% tax rate increase.

Ms. Griffin reported that the New Hampshire Retirement System Board Chair, Lisa Shapiro, submitted her Annual Report which lays out the challenges facing the Retirement System and there will be a lot of legislative discussion this session. Ms. Shapiro is forecasting a need for substantial increases in employer contributions in the future.

Ms. Griffin reported that there was an effort on the Grafton County Commissioners part to shift the operating costs of the Grafton County Dispatch Center from the Enterprise Fund to the General Operating budget of the County. This would mean that the cities and towns not being served by the Dispatch Center would be charged fees. Ms. Griffin noted that she notified Commissioner Mike Cryans that they were not happy with this initiative. The costs have increased substantially and Lisbon's dispatch budget went from \$18,000 to \$44,000 in two years. The County is trying to figure out a way to reduce the pressure but it is being done at the other communities' expense. The smaller communities may shift to the Grafton County Dispatch Center because they could not afford both. The Town of Hanover built up their dispatch center to accommodate their customer base and if they leave, this would drive up the costs for the Hanover taxpayers.

Vice Chairman Connolly asked if Grafton County was equipped to dispatch for all of the towns they are planning on charging for their service. Ms. Griffin stated that they could but only if they increase their staff. Vice Chairman Connolly noted that this would also increase their expenses considerably. Ms. Griffin noted that the towns that would be affected that are dispatched by Hanover are Enfield, Canaan, Orange, Grafton, Lyme, Orford, and Piermont.

Chairman Walsh felt that an effective letter to the County Commissioners from all of the affected cities and towns should be submitted indicating that the County would need to take over all dispatch services for those communities. Ms. Griffin stated that she could invite the Commissioners to speak to the Board. She doesn't think that they understand exactly what they were suggesting with the letter that was sent out.

Chairman Walsh would like Ms. Griffin to contact all of the communities involved to write a joint letter. Ms. Griffin stated that she has had conversations with the other communities.

Chairman Walsh would like for the Commissioners to come before the Board when the draft of a letter is done and he felt a group response had more power.

8. SELECTMEN'S REPORTS.

Peter Christie

Selectman Christie reported that the schools are in the middle of their budget process which is about one month long. They have four budget sessions; the first is a budget presentation, the second is the budget discussion, then there is a public hearing and the fourth session is a deliberative session which is similar to Town Meeting leading up to the final vote. The preliminary numbers indicate a 2% to 3% tax rate impact based upon a reasonable set of assumptions.

Chairman Walsh asked if this is the year that the Dartmouth College payment stops. Selectman Christie confirmed that it is the year that it stops and it results in a \$500,000 loss of income. Selectman Christie noted that there was a study group that the School Board created to overcome the \$500,000 reduction and 2/5ths of the recommendation have been implemented. It can not be implemented in one budget cycle. The preliminary numbers with the 2% to 3% tax rate impact incorporate the loss of this money.

Kate Connolly

Vice Chairman Connolly reported that the Planning Board had a meeting last week. The Residential Project is on-going and was reported on.

Vice Chairman Connolly reported that there are four zoning amendments being proposed. One is based on Jay Campion's appearance before the Select Board which would allow for additions to existing buildings without having to come up with additional parking.

Vice Chairman Connolly reported that there was a correction to the large College lot and the Hanover Inn lot so that the Hanover Inn lot is covered by the Inn and not the Hopkins Center. Ms. Griffin noted that this allows the Hanover Inn to go forth with their renovation project.

Vice Chairman Connolly announced that the Planning Board will be meeting again on January 18th to consider the proposed zoning amendments.

Judy Doherty

Selectman Doherty had nothing new to report.

Board of Selectmen
January 10, 2011

Athos Rassias

Selectman Rassias reported that the Conservation Commission met in late December where they finalized their comments to the Department of Environmental Services regarding the Friends of Hanover Crew's dock application. This process was re-opened to allow for comments.

Selectman Rassias reported that the Bike & Pedestrian Committee rescheduled its meeting this week.

Brian Walsh

Chairman Walsh reported that the Chamber of Commerce's annual meeting is scheduled for January 25th at 5:30 p.m. at Collis.

9. OTHER BUSINESS.

There was no Other Business reported.

10. ADJOURNMENT.

Vice Chairman Connolly MOVED to adjourn the meeting. Selectman Rassias SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:55 P.M.

Respectfully Submitted,

Judith A. Doherty
Secretary

Minutes prepared by Elizabeth S. Rathburn.

SUMMARY

1. **Vice Chairman Connolly MOVED to accept \$25,379 in Hazard Mitigation Grant Funds from the State of New Hampshire. Selectman Doherty SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO ACCEPT \$25,379 IN HAZARD MITIGATION GRANT FUNDS FROM THE STATE OF NEW HAMPSHIRE.

2. **Selectman Rassias MOVED that the Board direct the Public Works Director under Ordinance #4, Paragraph 4C to relax the requirements after having set up the notification of landowners as described. The following criteria being added to Paragraph 4C:**

- Removing windfalls and brush from the traveled way
- Pruning overhanging branches
- Removing hazardous “widow-makers” from the right of way
- Removing invasive plant species from the right of way
- Removing sediment from waterbars and short drainage-ditch segments
- Minor filling of new erosion channels in the traveled way (resulting from unusual storm events or clogging of drainage).
- Placing stepping stones at water crossings
- Restoring puncheons and bog bridges

Selectman Doherty SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO DIRECT THE PUBLIC WORKS DIRECTOR UNDER ORDINANCE #4, PARAGRAPH 4C TO RELAX THE REQUIREMENTS AFTER HAVING SET UP THE NOTIFICATION OF THE LANDOWNERS AS DESCRIBED WITH THE CRITERIA LISTED ABOVE.

3. **Chairman Walsh asked for consensus from the Board to Authorize the Town Manager to Execute a Lease Purchase Agreement for the Water Reclamation Facility Hauling Trailer.**

THE BOARD UNANIMOUSLY AUTHORIZED THE TOWN MANAGER TO EXECUTE A LEASE PURCHASE AGREEMENT FOR THE WATER RECLAMATION FACILITY HAULING TRAILER.

4. **Vice Chairman Connolly MOVED to Approve the Minutes of December 13, 2010, as amended. Selectman Rassias SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF DECEMBER 13, 2010, AS AMENDED.

Board of Selectmen
January 10, 2011

5. **Vice Chairman Connolly MOVED to adjourn the meeting. Selectman Rassias SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:55 P.M.